

INSTRUCTIONS FOR USING THE WEBSITE *(You may want to print these instructions)*

This is the new "My Courses" Page. In the top left corner of the screen, you see your name. The middle of the screen lists all of your courses.

Directly under your name is the "Purchase" tab. This is used to purchase another course.

For example, after finishing the Salesperson Prelicense course and passing the state exam, you will be ready to take the Post License course. You can do this by logging in as you did when taking Salesperson Prelicense and click "Purchase." It will take you to a screen where you can purchase your Post License course.

Below the "Purchase" tab is the "My Courses Page" tab. Any time you need to return to any of your courses, you use this tab.

Under the "My Courses Page" is the "My Account" tab. When you click this tab, you will get a drop-down list. On the drop-down list, you can see the changes that you can make to your account include purchasing a course extension for the salesperson prelicense course.

The "Preference" tab will allow you to change your name, email address, gender and company name.

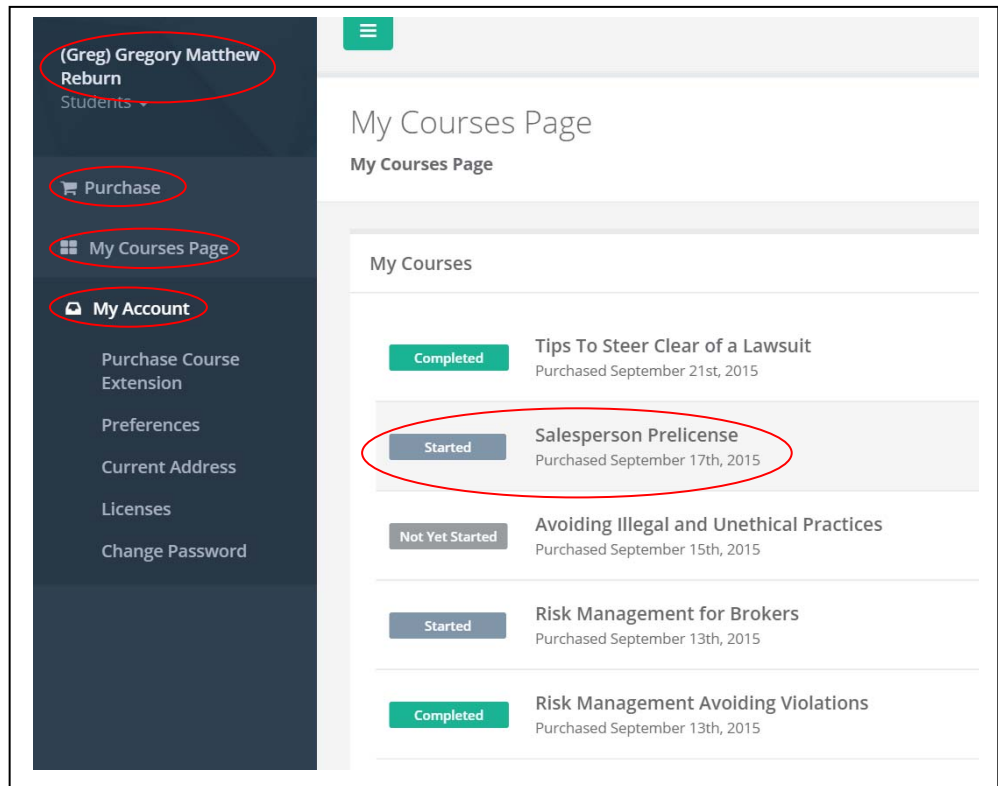
The "Current Address" tab allows you to change your address and phone numbers.

The "Licenses" tab lists all of the states in which you hold a real estate license.

The "Password" tab allows you to change your password.

To close the drop-down list under the "My Account" tab, just click the "My Account" tab again.

To begin working on a course, click the name of the course on the "My Course Page."



After clicking on a particular course name, below is the next screen you will see. To open the course, click the name of the course. Notice your expiration date on this screen.

The screenshot shows a user interface for a course titled "Salesperson Prelicense". The user is identified as "(Greg) Gregory Matthew Reburn" under "Students". The page includes a navigation menu on the left with options like "Purchase", "My Courses Page", and "My Account". The main content area displays the course title, a blue "ENROLLED" button, and a note: "Your final exam must be taken prior to the course expiration date". Below this, the "Attend date" is listed as "September 17th, 2015" and the "Expiration date" is "June 17th, 2016". A red box highlights the expiration date, with a red arrow pointing to it and a text box that says "Notice your expiration date is shown here". A progress bar on the right indicates "Completion with: 24%". Navigation buttons for "prev" and "next" are visible at the bottom.

After clicking the name of the course, below is the next screen that you will see. Now click the section that you are working on.

The screenshot shows the same user interface as the previous one, but now displaying a list of topics assigned to the course. The breadcrumb trail is "My Courses Page > Salesperson Prelicense > Salesperson Prelicense". The section is titled "All topics assigned to this course". The list includes the following topics and their completion percentages:

Topic	Completion with:
Licensing Process And Deadlines	0%
Alabama License Law	40%
National Core Classes	31%
PreLicense V2.2 Overviews	0%
National Review Quizzes	0%
Review All	0%
Finishing Up	0%

Navigation buttons for "prev" and "next" are visible at the bottom.

Below the next screen shows a list of the sessions within this particular section. Notice you can see if a particular session/quiz has been completed and the date completed. It also indicates the sessions/quizzes that have not yet been attempted (opened).

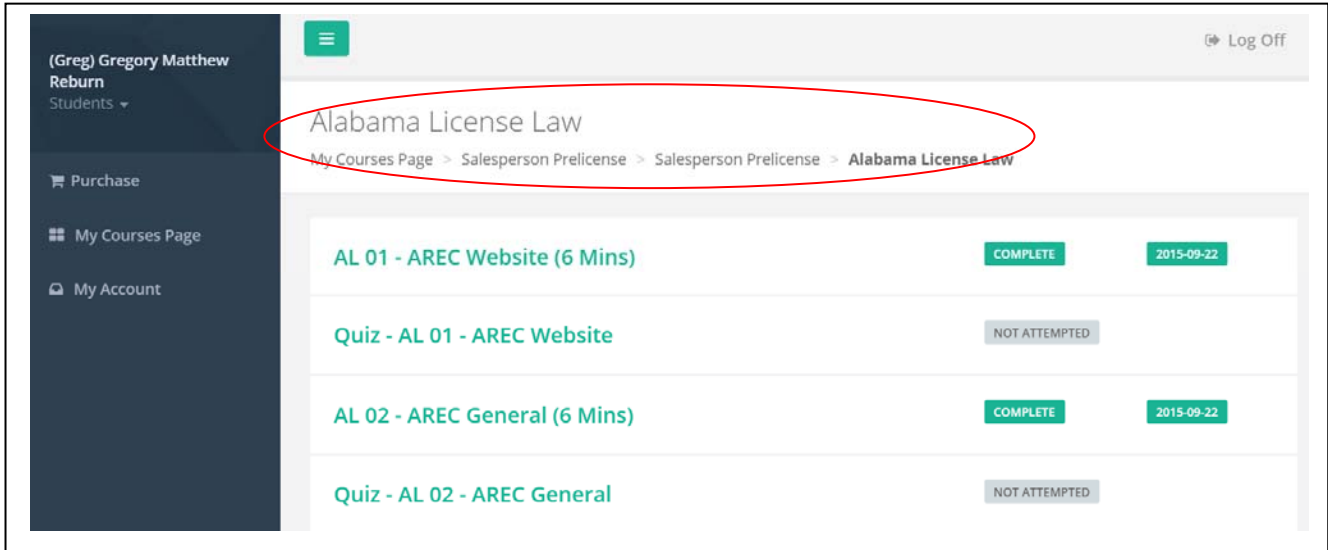
The screenshot displays a user interface for the 'Alabama License Law' course. On the left is a dark sidebar with the user's name '(Greg) Gregory Matthew Reburn' and 'Students' dropdown, along with navigation links for 'Purchase', 'My Courses Page', and 'My Account'. The main content area shows the course title and a breadcrumb trail: 'My Courses Page > Salesperson Prelicense > Salesperson Prelicense > Alabama License Law'. A table lists various sessions and quizzes, each with a status indicator (COMPLETE or NOT ATTEMPTED) and a completion date (2015-09-22). Red circles highlight the 'COMPLETE' and '2015-09-22' for the first session, and the 'NOT ATTEMPTED' for the first quiz. At the bottom, a pagination control shows 'prev', '1', '2', '3', and 'next', with a red arrow pointing to the 'next' button.

Session/Quiz	Status	Date	
AL 01 - AREC Website (6 Mins)	COMPLETE	2015-09-22	
Quiz - AL 01 - AREC Website	NOT ATTEMPTED		
AL 02 - AREC General (6 Mins)	COMPLETE	2015-09-22	
Quiz - AL 02 - AREC General	NOT ATTEMPTED		
AL 03 - Licenses - Who Needs One And Who Does Not (20 Mins)	COMPLETE	2015-09-22	
Quiz - AL 03 - Licenses - Who Needs One And Who Does Not	NOT ATTEMPTED		
AL 04 - Licenses - Types And Requirements (25 Mins)	COMPLETE	2015-09-22	
Quiz - AL 04 - Licenses - Types And Requirements	NOT ATTEMPTED		
AL 05 - Licenses - Temp License Into Original and Non Resident (15 mins)	COMPLETE	2015-09-22	
Quiz - AL 05 - Licenses - Temp License Into Original and Non Resident	NOT ATTEMPTED		
AL 06 - Licenses - Broker Licenses And Company Licenses (15 Mins)	COMPLETE	2015-09-22	
Quiz - AL 06 - Licenses - Broker Licenses And Company Licenses	NOT ATTEMPTED		
AL 07 - Licenses - Changing Licenses (14 Mins)	COMPLETE	2015-09-22	

prev 1 2 3 next

Notice at the bottom of this screen you can go to the next screen load of sessions/quizzes if applicable.

IMPORTANT NAVIGATION INSTRUCTIONS: Notice below inside the red circle you can see the path that you followed to get to this screen. These are called "breadcrumbs."



If you want to go back one screen, you can click on "Salesperson Prelcense."



If you want to go back another screen you click on the next "Salesperson Prelcense."



These "breadcrumbs" take you back along the path you have traveled.

When you are finished, the "Log Off" command is top right corner of the screen.